

This is a reflection essay ofXXXX. It will attempt to illustrate how my new self-awareness, transformed my short and long terms career goals. Besides, it reflects on the skills I have recognised and developed through this unit. In addition, it also reflect on how I used the acquired skills to enhance my Curriculum Vita (CV), Cover Letter, interview techniques, Job application writing and job hunting methods. This reflection essay leverages on two foremost reflection models such as Gibbs' Model (Gibbs, 1988) and Driscoll Model. This model is used to conduct the full structured analysis of a situation could take place using prompt question ate each stage. Gibbs' cycle contains several factors which are initial experience, description, feelings/reactions, evaluation, analysis, general conclusion, specific conclusion and personal action plan (See appendix A). However, it does not contain the depth of prompt questions contained in some other methods. On the other hand, Driscoll model by Borton which consist of three simple questions: 'What?', 'So What?', 'Now What?'. These questions assist me to identify how efficient I perform. The main reason for selecting Driscoll and Gibbs' model is that Driscoll model will help to enhance the personal action plan factor in Gibbs' Cycle. Furthermore, the combination of both models will help me reflect on each element of the unit and how it has affected my decision.

This unit advanced my self-awareness in areas such as skills and knowledge, personality, values and motivations, learning Style, Team Roles, Decision Making and Employability skills by self-assessment tests. Self-assessment tests helped me identify my strengths and weaknesses as well as it help me emphasis my strengths and build upon my weaknesses. Skills Health Check test was conducted under the skills and knowledge area. Skills Health Check Tools are a set of online questionnaires with a report. They are aimed to give high level information about the user's interest, skills and motivation in the work environment (Nationalcareersservice.direct.gov.uk, 2015). From this tool I was able to recognise that I am capable of planning, and managing activities, time and quality standards (See Appendix A). For example, I planned my time and work load with deadline which helped me meet my deadlines for my assignments. On the other hand, tool identified that I need to develop myself to manage unexpected changes and pressures. I used to act rigorous and negative during unexpected challenges or pressure. However, I am intending improve my ability to work under pressure by taking time to access the situation than making rash emotional decisions, and try to think positively, during group work delegate the work if it possible.

When I was doing this test I was in hurry and I could not spend much time to understand the question. In future, I have to allocate more time to do self-awareness tests which will bring more effective and accurate results.

Humanmetrics Jung Typology Test was completed in order to identify the personality of myself. This is a test which was created based on Carl Jung's and Isabel Briggs Myers' topology approach for personality Humanmetrics.com, 2015). The results received from the test was ENFJ (Extravert (56%), iNtuitive (12%), Feeling (12%), Judging (56%)) (See Appendix B). This test made me realise that i used to judge during my group works. However, in future I am intending to be more perceiving by listen to my group mates. The challenge I faced during this test was that I did not take time to check the meaning of the words that I did not know during the test. Next time, I want to spend time understanding the question that just answering the test. My plan is to become a Project Management lecturer in Saudi University. My initial career plan is to do MSc Project Management in University of Southampton, followed by PhD in the same field. Then apply to be a lecturer in Saudi Arabia. See Appendix D for my detail old career plan. However, after this unit I understood that it is very important to have experience. Moreover, during my project management lecturer job search, I realised that almost all the job advertisement require minimum of 1 year experience. Therefore, I have altered my career plan to work as a teacher after my MSc and do PhD part-time. See Appendix E for my new career plan.

This modules helped me assess myself for the sector I want to work by using SWOT analysis. SWOT analysis stands for **S**trength, **W**eaknesses, **O**pportunity and **T**hreats. See Appendix C to view my summary of SWOT analysis. Identifying my strengths helped me to identify my selling point and on the other hand, my weaknesses list helped me focus on development in areas such as temper and ability to work under pressure. Furthermore, the research I conducted to find out the opportunities available in the area of teaching in project management in Saudi Arabia, made me energetic to work to achieve my goals. The research was conducted to find the opportunities of lecturing in Saudi Arabia by online resources such as job vacancy sites (Appendix F), online articles (Appendix G), online blogs (Appendix H), and Saudi government websites (Appendix I). Moreover, having a personal talk with the lecturer in Saudi Arabian University gave me clear picture about the university expectation towards lecturers (See Appendix J for the summary of talk). The key

issue the senior lecturer mentioned was it is required to have experience as at least a trainee lecturer in English speaking country. This is one of the reason I decide to work while I am doing PhD in the UK. On the other hands, through my personal research I identified that, in Saudi Arabia universities avoid taking Saudi national as a lecturer and prefer taking native English speaking lecturers. This is one of the major challenge I should be ready to face in my future. All my personal research about Saudi job market for lecturer in project management enhanced my goal in working as a lecturer in the United Kingdom while I am doing my PhD. Before I move on to another topic, it is important for me to mention the reason why I choose project management as a sector for teaching. I studied PRINCE 2 as a module in XX University, which triggered my desire to know more which made me complete the PRINCE2 certification and studying advance Project management course in Project Management Institute (PMI). I think I am capable in theory related modules as well as good in presentations. See Appendix K for my self-awareness summary on theory related modules and presentation skills).

The CV, cover letter and application feedback session, mock interview, and assessment centre session were very productive. From the CV feedback session I had a privilege to look at several other my colleagues which gave me an idea that people give more time to enhance their CVs. From the feedback session I realised that my CV has inaccurate and irrelevant information. On the other hand, I identified that my CV is well formatted and structured in a professional standard. See Appendix L for my old CV. The feedbacks were taken in to my CV and my current updated CV is attached in appendix M. When it comes to Cover letter, I did not spend time to do it because I did not know the value of the cover letter, during my feedback session I received several things I need to improve, such as language standard, grammar check, and formatting. See appendix N for my old cover letter and the new updated cover letter is provided in Appendix O. For application form I did not spend time to give descriptive answers which was notified in the feedback session. The old application form is provided in appendix P and the new application form is provided in appendix Q. I did not spend time to prepare my documents for the feedback (See appendix R for my feedback on CV, Cover letter and application form), however, after this session I realised the importance of my CV, Cover letter and application form which represent me to my employer. I used the knowledge I received to prepare my CV, cover letter and application for MSc Project

Management Program in University of XX, which gave me a positive impact my giving me a conditional offer letter for my master program (See appendix S for my conditional offer letter).

References

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Appendix C: Self-Awareness SWOT analysis

<p>STRENGTH</p> <ul style="list-style-type: none"> • Good presentation skills • Good leadership skills • Learning ability • Team working skills • Good communication skills • Good analytical skills • Good reasoning skills • Time management ability • Good strategy maker • Ability to make good presentation slides • Ability to memorise 	<p>WEAKNESS</p> <ul style="list-style-type: none"> • Short temper • Ability to work under pressure
<p>OPPORTUNITIES</p> <ul style="list-style-type: none"> • Project management is becoming very important academic section in Saudi Arabia • Several good universities in the UK gave offer letter • Education sector have several requirement 	<p>THREATS</p> <ul style="list-style-type: none"> • Less experience can be an issue • Political changes • New laws and policies with respect to providing scholarships • Financial issues